

1. **Q- Will my child(ren) travel from classroom to classroom?**

A- @ LPS, there will be very limited movement. Most students will remain in their assigned Cohort Classroom and teachers will rotate/transition between periods.

@ FMB specials teachers will be coming to student classrooms to minimize student movement around the building.

2. **Q- Is it mandatory that each student now take a school laptop/device or can they use their own?**

A- Students may use their own technology devices at home for remote instruction if they wish, but will not be able to use their personal devices in school. Students must use school issued devices in school. Students are responsible for bringing their school issued devices to school fully charged.

3. **Q- When will the actual schedules with homeroom assignments etc be released?**

A- Due to the constantly changing DOE mandates and requests, we are holding off on distributing schedules until we are confident that we have met all of these requirements. In addition, school information systems are not equipped to easily represent all of the different scheduling options.

4. **Q- On the days that students have virtual instruction and the other half of the class is actually at school, will it be like last year where they receive their assignments and work independently or will they be able to actually live stream into the classroom via a camera?**

A- We are not equipped to live stream in the classrooms. In most cases, students will have independent assignments with scheduled times to meet with teachers. However, we will try some creative ways to use technology once the teachers and students are back in school.

5. **Q- Has a decision been made about whether students will be allowed to have snack?**

A- A 10 minute snacks break will be permitted with specific guidelines to follow.

A quick, clean, dry, peanut free snack. Package needs to be easy to open and not require a utensil to eat.

6. **Q- Will there still be encore/specials like music and art?**

A- Encore/specials classes will run. Students will only have one special class at a time. Classes will run in person one day a week for most grades and two days a week for our kindergarten and first grade classes. Students will also be responsible for completing some encore/specials work virtually.

**7. Q-Will before and after school activities like floor hockey, student council and sports run?**

A- Some of the clubs and activities that can be facilitated and overseen virtually will run this year. Fall sports are canceled across the county at the middle school level. We will make a decision about winter intramural sports and athletics at a later time.

**8. Q- Is there an estimated time frame for the current plan? Is it for the entire year or first trimester or other date?**

A- Our plan allows for the district to transition between the Hybrid Model and 100% Remote Model, if needed, and as directed by the Governor's Office, NJDOE, Sussex County DOH, and/or Superintendent office. The plan has been written for the duration of the conditions presented that necessitate the mandated changes as per the Governor's Office.

**9. Q- If I selected 100% remote instruction for the 2020-2021 school year and request a change to the hybrid model, will it be granted?**

A- Any changes to an individual's instructional delivery (hybrid vs. remote) will be considered at the start of the new trimester with 30 days advance notice to allow time for the appropriate changes to be put in place.

**10. Q-How is attendance being handled on in-person days and on virtual days?**

A- In-person - If a student is too ill to attend school on an in-person day, the parent will log the absence in Pick Up Patrol as always.

Virtual- If a student is too ill to complete work from home, the parent will log the absence in Pick UP Patrol, as always. Otherwise, attendance for remote learning will consist of engagement and completion of work by teacher assigned due dates.

**11. Q-What is the school's hand washing protocol?**

A- Washing hands after bathroom use, prior to snack and at any time deemed necessary by the teacher will be mandatory. Hand sanitizer is available in all classrooms and offices in both buildings. Additionally, bathrooms will be monitored, cleaned, and sanitized on a regular schedule throughout the school day.

**12. Q-What is the bathroom use protocol and cleaning and sanitizing procedure?**

A- One male and one female student may leave the classroom at a time. Staff is scheduled to be "on duty" in the hallway to monitor bathroom occupancy. Bathrooms will be monitored, cleaned, and sanitized on a regular schedule throughout the school day.

**13. Q-If my child is doing the 100% remote plan, when does he/she interact with the teacher?**

A - Students who are 100% remote will have scheduled meeting times with teachers from 3:10-3:40 M/T/Th/F and on Wednesdays.

**14. Q-If my child is in school for two days for in person learning, what is he/she doing the other three days?**

A- The students will complete independent work assigned by the teacher. Teachers will have designated times to meet with students on Wednesdays and will have small group meetings with virtual students from 3:10 and 3:40 M/T/Th/F

**15. Q-Will some teachers use Zoom and some use Google Meets like last year? It was confusing for us parents and students about who used what.**

A-Zoom will be the district platform for student meetings this year.

**16. Q-Does my child have to turn on his/her camera when participating in Zoom calls?**

A- The expectation is that students will designate an appropriate workstation in their house, and they are expected to participate in virtual classroom lessons/office hours on Zoom with their cameras on.

**17. Q-Last year we ran into some technology problems during the day. Who do we contact if we run into problems?**

A- On the homepage of the Andover Regional School District website, there is a tech request form titled [Student and Parent Technical Help Form](#)

**18. Q-Will my child receive homework?**

A- Your child will have work assigned with due dates.

**19. Q-Does my child have to wear a mask all the time?**

A - Yes, unless medically documented.

**20. Q-Will the teachers teach or will it be similar to the previous years virtual learning? I am trying to decide how to set my children up at home to be successful.**

A- Teachers will post assignments daily in the Google Classroom with posted due dates. Teachers will have times allotted at the end of each day to meet with virtual students to monitor progress and/or answer questions. All 100% virtual students will have assigned meeting times with their core teachers on Wednesdays (schedule to follow).

**21. Q - It may benefit the children to have the teachers prerecorded lessons and send to virtual students. Is this an option?**

A- Yes, the staff will be prerecording lessons for students. The district has purchased additional recording devices so that this may occur.

**22. Q - Who in the school system is responsible for making sure that teachers are doing their job teaching the students? Will administrative personnel be able to sign into the online classrooms and see what teachers are doing?**

A-Ultimately, the Superintendent is responsible for all personnel in a school district. Building principals are also responsible for overseeing teachers in their buildings. In Andover, they are supported by the Supervisor of Special Services and Supervisor of Curriculum, Instruction, and Testing. Administrators have access to teachers' google classrooms and can join in instruction at any time.

**23. Q - For virtual students that have special services will we be getting a login schedule soon?**

A - All students who have special services/related services will be receiving schedules from the providers during the first full week of school.

**24. Q - What types of school supplies will the students need? Can we find lists online?**

A- Supply lists can be found on the main pages of both the LPS and FMB websites. The LPS list was designed for a typical school year. Adjustments will need to be made once the teachers and students return in September. All students will be a part of remote learning this year, either three days or all five days. Headphones, wireless or wired mice, appropriate work spaces, etc... are the key items to focus on as we navigate these uncharted waters. Students will need to bring their charged school issued device when they attend in-person learning. Students must bring any resources/supplies home for their remote learning days.

**25. Q - Will the drop off and pick up procedures at FMB and LPS remain the same as last year?**

A - The drop off and pick up procedures at both schools will be different from the past.

All drop-off and pickup will be done as follows:

FMB - Morning drop off (8:40-8:50 a.m.) procedures will remain in the same spot along the back wall of the gym. Changes include:

- All drop-off students will have their temperature taken by a staff member prior to entering the building through the gym side door.
- The students will walk through the gym maintaining social distance until they reach their classroom.

Pick-up (1:15 p.m.) procedures have been modified:

- All P/U students will line up in the gym maintaining 6ft of space between each other (sibling groups will be allowed to stand together)
- Parents will follow the same route as drop off through the parking lot, students will exit out the side gym door.
- A staff member will ask for your name, check the Pickup Patrol list and notify your child to exit the building.
- Parents are to remain in their vehicle during the pick-up process.
- Parents are encouraged to place a piece of paper with the child's last name on their vehicle dashboard. This will assist the staff to retrieve your child in a timely manner.

LPS - Morning drop off (8:40-8:50 a.m.) procedures will remain in the same spot along the flagpole sidewalk. Changes include:

- All drop-off students will have their temperature taken by a staff member prior to entering the building through the door near the flagpole.

Pick-up (1:15 p.m.) procedures have been modified:

- All P/U students will line up in the gym maintaining 6ft of space between each other (sibling groups will be allowed to stand together)
- This year's P/U location will take place outside of the LPS gymnasium
- At the first gymnasium door, a staff member will ask for your name, check the Pickup Patrol list and notify your child to get ready to exit the building.
- Parents will advance to the second gymnasium door and are expected to remain in their vehicle during the pick-up process. A staff member will ask you to verify your name and will then send out the students identified to be picked up by that parent at that time.
- Parents are encouraged to place a piece of paper with the child's last name on their vehicle dashboard. This will assist the staff to retrieve your child in a timely manner.

**26. Q - Are 1st graders supposed to be picking up devices?**

A-All students Pre-K through grade 8 will receive a school issued device and should be sure to pick one up so they are prepared for the first day of instruction.

**If you have a question that is not on this document, please do not hesitate to reach out to the district's administrative team.**

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