



**ANDOVER REGIONAL SCHOOL DISTRICT**

**Florence M. Burd Elementary School**

219 Newton-Sparta Road, Newton, NJ 07860

Telephone (973)315-5257 Fax (973)383-3778

---

August 19, 2020

Dear Parents/Guardians,

On behalf of the staff at Florence M. Burd elementary school, I am happy to welcome you to the 2020-2021 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. We recognize that this school year will start off differently with both in-person/virtual learning models. We know that a strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities.

Please know that as the children return to the classroom, safety will be a top priority. We have worked diligently to follow the guidance from national, state and local officials as well as seeking input from parents and stakeholders. This is a complicated issue, but we have done our best to use a common sense approach to the development of a back-to-school plan. There will be several changes in our arrival, daily routines and dismissal procedures. These changes will be outlined in more detail in the student handbook.

In order to facilitate the educational needs of our students, the district will provide each student with a device. Students that are attending the hybrid learning model will need to bring their device to and from school each day. Device pick-up will be on Monday, August 24, 2020 from 9:00-1:00 pm in the side parking lot of the school.

Our staff, students and families make our school community the caring place it is! We will get through this together. I am looking forward to a great school year!

Sincerely,  
Cindy Mizelle

